

APPLICATION FOR ONE-TIME RECORDS DISPOSAL

(Sec. 149.38 R.C.)

JUL 5 1968

(9)

APPROVALS

(1) To: County Records Commission

(2) From: PROBATE COURT

(3) Certification:

The records described in this list are certified to be microfilmed or are no longer required for the current operation of this agency, are of no further administrative, legal or fiscal value to the agency, the County of UNION, or its citizens, and are not required to be retained by any statute or schedule of records retention.

Robert F. Olliv

Date

Signature

Title

Auditor of State, Bureau of Inspection & Supervision

James A. Miller 7-2-68
(Signature) (Date)

Ohio Historical Society, Division of Archives

Edward J. Schaeffer
(Signature) (Date)

County Records Commission

E. W. Smallwood 6/10/68
Chairman (Signature) (Date)

Warren G. Sutton 4/10/68
Secretary (Signature) (Date)

(4) Item Number	(5) Record, Title or Description Include: Form numbers, where prepared, number of copies prepared, where other copies are filed, are other copies still available, are these records microfilmed? (See Instructions on Other Side)	(6) INCLUSIVE DATES OF RECORDS		(7) VOLUME Specify Cu. or Lin. Ft.	(8) FOR USE BY APPROVING AGENCIES
		From	To		
	(See Attached)				

USE TYPEWRITER ONLY

INSTRUCTIONS

- (1) Submit original and two carbons to the Secretary of your County Records Commission. Retain a carbon in your files until an approved copy is returned to you.
Note: Please use CRC-1 for all carbons — do not use onion skin.
- (2) Give a complete citation, i.e., Department, Bureau, Section.
- (3) Department head or person authorized by him to sign records disposal applications.
- (4) List each type or group of records as a separate item. Attach a sample of each item.
- (5) If correspondence, is it general or specific in nature and, if the latter, what subjects are dealt with?
- (6) Earliest and latest dates? Inclusive?
- (7) Quantity of records in cubic feet. A filled letter-size drawer contains 1.5 cubic feet and a legal-size file drawer contains 2.0 cubic feet.
- (8) For use of Approving Agencies.
- (9) After approval of this application by the County Records Commission and after disposal of the records, the applicant must complete and return a Certificate of Disposal (CRC-3) to the Commission.

RECORD OF PROCEEDINGS

Minutes of Third Floor Court Records

Meeting

COLUMBUS BLANK BOOK CO., COL., O.

Form No. 1097

~~1881~~ PROBATE COURT

19

- 1884 - Ditch & Road Record
 1908 - #1 - Record of Accrued Fees
 1876 - Bond Record
 - #1 - Appearance (Criminal) Docket
 - "A" - Criminal Record
 1890 - Witness Book
 - #1 - Record of Notice
 - "D" to "Z" - Journal of Inventory and Sale Bills
 - #1 - Cash Book
 - Appeals - Unclaimed Costs
 1894 - - Ledger
 - Inheritance Tax Record
 - 11 Binders Probate Court Calenders
 - 7 Binders Probate Court Cash Books
 1916 - - Time and Payroll Book
 1870 - - Register of Accounts Recorded
 - General Index Estate and Civil Cases
 - Habeas Corpus Inquest of Lunacy
 - "B" * "C" * "D" * #1 Lunacy Records
 - 8 Volumns Cost Bill Record
 - 4 Volumns Cost Bill Record Misc1
 - 1 Volumns Cost Bill Record Guardian
 - Foreign Execution Docket
 - #1 Worthy Blind
 - Blind Pension Record
 - 28 Volumns Probate Court Calenders
 - Baths Etc.
 - 1 Volumns Marriage Record Journal
 - 3 Probate Cash Books
 1875 - - Lunacy Record
 1914 - - Notary's Register of Protest
- 1854 - - Veterans Bounty
- 1893 - - Record - Indigent Soldier - Sailors - Marines - Children
- 1887 - - Minutes - Soldiers Relief Commission